

THOMASVILLE COMMUNITY RESOURCE CENTER
RENTAL AGREEMENT

Agreement made between _____, of _____ (“Guest”) and Thomasville Community Resource Center for the use of designated conference/meeting room in TCRC’S facility located at 501 Varnedoe Street, Thomasville. Pursuant to the following terms, and conditions, TCRC will make conference/meeting room and outdoor property available to GUEST on _____ during the hour’s of _____ (AM\PM) to _____ (AM\PM)

1. Guest may not assign the rights under this agreement to a third party without prior written consent of Thomasville Community Resource Center.
2. Guest shall be responsible for any damage to premises during the time that the premises are used by Guests. Guest shall be responsible for basic clean up and straightening of the conference/meeting room, including the parking area prior to, during, or after the function. All trash and garbage must be placed in the trash dumpster that is located outside in the parking lot. All clean –up must be completed by the close of the event...
3. **Guest agrees to pay a \$125 refundable damage deposit is due upon execution of this agreement.** This deposit must be submitted before an event is placed on the TCRC calendar and will be returned within 2 weeks as long as property is left clean and undamaged. Thomasville Community Resource Center shall have no responsibility for loss or of damage to any items left in the rented area prior to, during, or after a function.
4. Guest shall be responsible for arrangement of room (i.e., set-up of chairs, tables, etc.) and refreshments (i.e., drinks, snacks, etc.), if such is desired. No tacks, nails, screws, or staples are to be used on the walls or doors. Guest shall return equipment and room furniture back to original position at the conclusion of each event.
5. Guest assumes responsibility for security and supervision of participants during the event(s). Guest agrees to defend, indemnify, and hold TCRC harmless from and against all liability, damages, costs, attorney fees, etc. from any and all actions arising out of Guests use of the premises, common areas, etc., unless such action is based solely upon the exclusive negligence of Thomasville Community Resource Center.

IN WITNESS WHEREOF, the parties have executed this agreement on the day and year indicated herein.

“GUEST”

THOMASVILLE COMMUNITY
COMMUNITY RESOURCE CENTER

Authorized Signature

Title: _____

Date: ______

Executive Director

Date: ______

Name: _____ Representing: _____

Address: _____

Phone _____ Email: _____