



P.O. BOX 1897
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REQUEST FOR EXTERNAL EVALUATOR, 21ST CENTURY COMMUNITY LEARNING CENTERS GRANTS

The Thomasville Community Resource is soliciting proposals for a consultant or consultants to perform an external evaluation of the 21st Century Community Learning Centers afterschool program. This person or group will be retained by a contract and must have no invested interest in the 21st CCLC program, including current or past employees of the agency, employee's family members, partners or participants.

All completed proposals should be emailed to lisa.billups@tcrc.community on or before November 6, 2020 at 5:00pm. Email subject line should read "EXTERNAL EVALUATOR 21st CCLC".

Thomasville Community Resource Center reserves the right to accept or reject any and/or all proposals. If you have questions regarding requirements please contact, Lisa K Billups lisa.billups@tcrc.community 229-226-5846 (office).

INDEPENDENT EVALUATOR SOLICITATION

Due Date: November 6, 2020

Evaluator will be selected November 10, 2020 and work must begin immediately.

Please review the 21st CCLC Program Overview and Evaluation Services Document, school calendars, and 21st CCLC site information prior to completing solicitation responses. Completed proposal should not exceed 2 pages.

1. Provide a detailed summary of your experience in writing education related evaluation reports. (15 points)
2. Provide a summary of your experience in working with the 21st Century Community Learning Center with emphasis on evaluation. (20 points)
3. Provide a timetable of monthly site visits. The first visit should be on or before the 2nd semester report card distribution and the visits will be outlined in the contract for services. Timetable is not included in page count (20 points)
4. Low cost bidder (5 points)
 - a. Note: mileage and supply costs should not be included as separate line items in your fee structure. This is a fixed cost contract so all fees must be incorporated in a single cost for each grant you have selected for the duration of the contract.
5. Your proposal must include the dollar amount for services to be provided as well as the grant (see below)
 - a. Amount to be paid for services: Thomasville Grant \$_____
 - b. Amount to be paid for services: Pelham Grant \$_____

Thomasville Grant Site List

Scott Elementary School
404 N Broad St, Thomasville,
GA 31792

Harper Elementary School
520 Fletcher St. Thomasville,
GA 31792

Pelham Grant Site List

Pelham Elementary School 534 Barrow Ave SW,
Pelham, GA 31779
Mon-Tues-Thur

Donnie Cochran Community Center
373 Mize St NW,
Pelham, GA 31779
Wednesday – Full Day

Pelham Senior Center
308 W Railroad St S,
Pelham, GA 31779
Wednesday – Full Day